

Important Market FAQ's

Welcome to The Park-It Market! We hope that you have a successful and enjoyable time.

Cost

A koha of non-perishable food items that go towards our community Pātaka, these can be donated on the day of setup. Pātaka is located at the entry to site clearly visible.

Access to site

Site access is open from 8:30am and should be set up and ready to go at 9:00am. The Park-it Market closes at 2pm and all sites must be cleared by 2:45pm.

Shade

We recommend you provide some form of shade that can be anchored due to occasional winds.

Power

You will need to provide your own power requirements e.g., gas or a silent generator.

Health 'n Safety

Each stall is responsible for upholding their own health and safety responsibilities. He Waka Tapu provides a basic first aid kit located in the reception area of the main building. **In any emergency, please call 111.**

Site/Stall Information

- Your single site is the size of a normal car park
- Please keep within the boundaries as defined by the markers in each corner of the site
- Your product display or signage must not extend into the walkway
- Please set up your vehicle promptly. If any additional parking is required, you can park across the road at Cowles stadium. He Waka Tapu Parking Warden will direct you to your site (this may differ week to week)
- Please refer any problems with your site or with neighboring sites to Park-it Market Organiser
- IMPORTANT to always keep your till floating and takings safe and secure
- This is a rubbish free market and any rubbish made must be taken by the stallholder
- Goods for sale must not be hawked around the market area; all selling must be done from your site. Pamphlets, flyers, or advertising material cannot be distributed around the Market or placed on vehicles
- Future bookings can be made through the [online link](#). A confirmation email will be sent, and site name added to the confirmed list for Saturday booked.
- Please co-operate with your neighboring car park
- Raffles are not permitted from stalls except if prior approval has been obtained from the Market Manager. Sausage sizzles are not permitted
- Food items being sold at the market should be prepared in commercial food premises subject to a license or food handling certificate issued by the Christchurch City Council. Prepared food must be displayed covered with wrapping or in a display case. A form of shade is required to protect from the sun.



General Information

- Before leaving, please pick up litter on or around your site
- The main toilet block is situated inside the main He Waka Tapu building
- 2 water taps are located at each end of the main building.
- First Aid kit and defibrillator are available at He Waka Tapu main building reception area
- Please leave your site clean and tidy before you leave, we appreciate your co-operation.

Market Rules

- Please drive carefully through the market to your site. The speed limit is 5 kph maximum
- Please remain on your site until 2:00pm. For public safety, vehicles must not move through the market. The only exception for leaving early is an illness, an emergency, or the onset of dangerous weather. Staff can be called in to assist your movement through the market area in an emergency
- Sites must be vacated by 2:45pm
- Dogs are not allowed in the Market area.
- The Park it Market area is a designated alcohol-free area for the consumption of alcohol
- Counterfeit or faked goods with pirated brand names protected by local or international copyrights cannot be sold. You will be asked to leave if you infringe this instruction.

